

NOTICE OF MEETING

Alexandra Park and Palace Advisory Committee.

(Established by Statute in 1985)

To: **The Members of the**
Advisory Committee (Statutory)

David McNulty - Head of Local Democracy
and Member Services
7th Floor, River Park House
225 High Road, Wood Green
London, N22 8HQ

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Co-ordinator
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Monday 10 June 2013

Dear Member,

A meeting of the **ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE**, will take place on **TUESDAY, 18TH JUNE, 2013** commencing at **19:30** hrs in **TRANSMITTER HALL, ALEXANDRA PALACE, PALACE WAY, WOOD GREEN, LONDON N22 7AY** to consider the business set out in the Agenda detailed below.

Yours sincerely

Felicity Parker
Clerk to the Committee

AGENDA

1. ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2013/14 (PAGES 1 - 2)

The outgoing Chair will ask Members of the Committee for any nominations. These nominations must be seconded by another Member of the Committee. If more than one nomination is received, then a vote will be taken.

2. ELECTION OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2013/14

The Chair will ask for any nominations. These nominations must be seconded by another Member of the Committee. If more than one nomination is received, then a vote will be taken.

3. MEMBERSHIPS

To confirm the nominated Memberships as listed below, for the Municipal Year 2013/14.

4. ADJOURNMENT

The meeting will adjourn and will reconvene on the rise of the Joint Informal Meeting of the Statutory Advisory Committee and Consultative Committee.

5. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

6. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) Must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) May not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

7. MINUTES AND MATTERS ARISING (PAGES 3 - 14)

- i) To approve the minutes of the Statutory Advisory Committee meeting held on 13 May 2013.
- ii) To note the minutes of the Joint Informal Meeting of the Statutory Advisory Committee and Consultative Committee held on 13 May 2013.

8. REPORT OF THE CHIEF EXECUTIVE, ALEXANDRA PALACE

To receive the report of the Chief Executive – Alexandra Palace and Park – advising the Committees' on:

- Alexandra Palace regeneration project progress report
- Events report, including 150th anniversary event update and Red Bull event
- Car parking review project report
- Governance – appointment of new Board member (advisory)

Reports are included within the agenda pack for the Joint Informal Statutory Advisory Committee and Consultative Committee.

9. REPORT OF THE PARK MANAGER

To receive the report of the Park Manager – Alexandra Palace and Park – updating the Committees' on various events in the Park and the 150th Anniversary update.

Reports are included within the agenda pack for the Joint Informal Statutory Advisory Committee and Consultative Committee.

10. PROPOSAL FOR COMMERCIAL FIREWORKS DISPLAY NOVEMBER 2013

To receive the report of the Chief Executive – Alexandra Palace and Park – seeking the Committees' views on the prospect of bringing back a public firework display in Alexandra Park, in November 2013, on a self-financing commercial basis.

Reports are included within the agenda pack for the Joint Informal Statutory Advisory Committee and Consultative Committee.

11. ANY OTHER BUSINESS

12. DATES OF FUTURE MEETINGS

To note the dates of future meetings of the Advisory Committee as follow:

10 October 2013
28 January 2014

To: Nominated Members of:

Alexandra Residents' Association	: Mrs J. Hutchinson
Bounds Green and District Residents' Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Heathcote
Palace Gates Residents' Association	: Mr K. Stanfield
Palace View Residents' Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck

Appointed Members:

Alexandra Ward	:	Councillor Beacham
Bounds Green Ward	:	Councillor Demirci
Fortis Green Ward	:	Councillor Newton
Hornsey Ward	:	Councillor Gorrie
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	Councillor Dogus

Also to:

Chief Executive
Trust's Solicitor
Director of Corporate Resources
Head of Legal Services
Consultative Committee Members

Nominations Process

At the meeting on 18 June 2013, Members will be asked to elect Chairs and Vice-Chairs for the Statutory Advisory Committee, Consultative Committee and the Joint SAC/CC meetings.

Members of the Consultative Committee will also be asked to appoint 3 non-voting representatives to serve on the Alexandra Palace and Park Board.

What will happen?

For each of the bodies the following process will need to be followed –

The outgoing Chair will ask for any nominations. These nominations must be seconded by another Member of the Committee. If more than one nomination is received, then a vote will be taken.

This process is then repeated for the Vice-Chair.

Members are asked to give thoughts to nominations for Chairs and Vice-Chairs. Advanced nominations can be made by email to felicity.parker@haringey.gov.uk, but these nominations will need to be seconded at the meeting.

18 June 2013

19.30 – SAC

The outgoing Chair of the SAC will open the meeting, and follow the process for electing the Chair and Vice-Chair. This meeting then adjourns for –

CC

The outgoing Chair of the CC will open the meeting and follow the process for electing the Chair and Vice-Chair. Members of the Consultative Committee are also asked to approve the applications for membership of the CC, and also to appoint 3 non-voting representatives to serve on the Alexandra Palace and Park Board. Once the business on the agenda has been completed, this meeting then closes, and then –

Joint SAC/CC

The outgoing Chair of the CC will open the meeting and follow the process for electing the Chair and Vice-Chair. The meeting then takes place as normal, following the items on the agenda, with the SAC meeting running concurrently.

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**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
MONDAY, 13 MAY 2013**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Mrs J. Hutchinson	:	Alexandra Residents' Association
Mr K. Ranson	:	Bounds Green and District Residents' Association
Mr D. Heathcote	:	Muswell Hill and Fortis Green Association
Mr K. Stanfield	:	Palace Gates Residents' Association
*Ms L. Richardson	:	Palace View Residents' Association
Mr. D. Frith	:	The Rookfield Association
Mr. D. Liebeck	:	Warner Estate Residents' Association
VACANCY		

APPOINTED MEMBERS

*Councillor Beacham	:	Alexandra Ward
*Councillor Christophides	:	Bounds Green Ward
Councillor Erskine	:	Fortis Green Ward
*Councillor Gorrie	:	Hornsey Ward
Councillor J. Jenks	:	Muswell Hill Ward
*Councillor P. Gibson	:	Noel Park Ward
Councillor E. Griffith	:	Council Wide appointment
*Councillor Dogus	:	Council Wide appointment

Also in attendance:

Mr Duncan Wilson – Chief Executive – Alexandra Palace
Mr Mark Evison – Park Manager – Alexandra Palace
Miss Felicity Parker – Clerk to the Committee
Ms Emma Dagnes – Alexandra Palace

**MINUTE
NO.**

SUBJECT/DECISION

APSC89.	APOLOGIES FOR ABSENCE Apologies for absence were received from Ken Ranson, Councillors Beacham and Christophides.
APSC90.	DECLARATIONS OF INTEREST Councillor Jenks declared a personal interest as he was a member of the Warner Estate Resident's Association.
APSC91.	MINUTES AND MATTERS ARISING i) The minutes of the Statutory Advisory Committee meeting held on 15 January 2013 were approved. ii) The minutes of the informal Joint Statutory Advisory and Consultative

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	<p>Committees held on 15 January 2013 were noted.</p> <p>iii) The draft unrestricted minutes of the Alexandra Palace and Park Board held on 7 February 2013 were noted.</p>
APSC92.	<p>REPORT OF THE CHIEF EXECUTIVE</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>Members noted the offer of a meeting with interested parties in regard to the Red Bull event.</p> <p>RESOLVED</p> <p>i) That the contents of the report be noted.</p> <p>ii) That the design proposals as described at sections 4-7 of the report be endorsed, for consideration by the Alexandra Palace and Park Board.</p>
APSC93.	<p>PARK UPDATE</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED to note the report.</p>
APSC94.	<p>DESIGN ISSUES</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p><u>Little Dinosaurs</u></p> <p>The following comments were made by the Committee:</p> <ul style="list-style-type: none"> - There were concerns over the suggested use of artificial turf, as it may spoil the appearance of the area - There was an advertisement board on the south west elevation of the building – it was unknown if this was authorised. Mr Jenkins (operator) explained that the sign was useful to people entering from Muswell Hill as it helped to show where the building was. - Other issues were raised at the site visit were the bouncy castle and the sound of the compressor running. <p><u>Advertising consent application, Alexandra Palace</u></p> <p>Members made the following comments:</p> <ul style="list-style-type: none"> - Whilst the idea of providing information at the Palace was a good one, careful thought needed to be given to the fascias on the South Terrace – the design should be discreet and not detrimental to the look of the Palace. - It would be useful to have some signage at the theatre, perhaps at location 6. Signs to the theatre inside the ice rink would also be useful. - There would be an improvement to the existing signage at the Palm Court entrance, however location 3 (South Terrace) needed to be treated with sensitivity. - It was important that events were advertised – but outside events should pay

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	<p>for their own advertising.</p> <ul style="list-style-type: none"> - The advertisement boards were a good opportunity to provide information to people who were travelling past the Palace by bus. <p>RESOLVED</p> <ul style="list-style-type: none"> i) To endorse the content of the proposals by the owner of Little Dinosaurs, taking into account the comments made by the Statutory Advisory Committee and the Consultative Committee. ii) To endorse the advertising consent application to the Alexandra Palace and Park Board, taking into account the comments made by the Statutory Advisory Committee and the Consultative Committee. iii) To endorse, in principle, the measures required to protect the areas adjacent to the north façade
APSC95.	<p>ANY OTHER BUSINESS</p> <p>There was no such business.</p>
APSC96.	<p>DATES OF FUTURE MEETINGS</p> <p>NOTED the dates of future meetings:</p> <p>Tuesday 18 June 2013 Thursday 10 October 2013 Tuesday 28 January 2014</p>

Denis Heathcote

Chair

Signed by the Chair

Date

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**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
MONDAY, 13 MAY 2013**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Advisory Committee Nominated Members of:

Alexandra Residents' Association	: Ms J. Hutchinson
Bounds Green and District Residents Association	: *Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Heathcote
Palace Gates Residents' Association	: Mr K. Stanfield
Palace View Residents Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck
1 Vacancy	

Advisory Committee Appointed Members:

Alexandra Ward	:	*Councillor Beacham
Bounds Green Ward	:	*Councillor Christophides
Fortis Green Ward	:	Councillor Erskine
Hornsey Ward	:	*Councillor Gorrie
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	*Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	*Councillor Dogus

Consultative Committee Nominated Members:

Alexandra Palace Amateur Ice Skating Club	*Mr M. Tarpey
Alexandra Palace Allotments Association	Ms E. Regan
Alexandra Palace Angling Association	*Mr K. Pestell
Alexandra Palace Organ Appeal	Mr R. Tucker
Alexandra Palace Television Group	Mr J. Thompson
Alexandra Residents' Association	Ms C. Hayter
Alexandra Palace Garden Centre	*Mr C. Campbell-Preston
Alexandra Park and Palace Conservation Area	
Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	*Mr K. Ranson
CUFOS	*Mr J. Smith
Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	Mr N. Willmott
Hornsey Historical Society	Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	Ms D Feeney
Muswell Hill Metro Group	*Mr J. Boshier
New River Action Group	Miss R. Macdonald
Palace View Residents' Association	Ms V. Paley
Vitrine Ltd - The Lakeside Café	*Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Consultative Committee Appointed Members:

Councillor Cooke
*Councillor Demirci
Councillor Hare

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*Councillor Peacock
Councillor Scott
*Councillor Stewart
*Councillor Williams

Also attending

Duncan Wilson – Chief Executive – Alexandra Palace
Mark Evison – Park Manager, Alexandra Palace
Felicity Parker – Clerk to the Committee (LB Haringey)
Emma Dagnes – Alexandra Palace

**MINUTE
NO.**

SUBJECT/DECISION

APSC109.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Ken Ranson, Denise Feeney, Councillors Beacham, Christophides, Demirci, Peacock and Williams.</p> <p>Apologies for lateness were received from Councillor Scott.</p> <p>The Chair welcomed Kevin Stanfield to the meeting as the new representative of the Palace Gates Residents' Association.</p>
APSC110.	<p>DECLARATIONS OF INTEREST</p> <p>Councillor Jenks declared a personal interest as he was a member of the Warner Estate Resident's Association.</p> <p>Councillor Hare declared a personal interest as he was the Chair of the Alexandra Palace Allotments Association.</p>
APSC111.	<p>MINUTES AND MATTERS ARISING</p> <p>i) The minutes of the information Joint Statutory Advisory and Consultative Committees held on 15 January 2013 were approved as a correct record.</p> <p><u>Matters Arising</u></p> <p>APSC105 – Jacob O'Callaghan informed the Committees that he was minded not to raise this for discussion at this meeting but depending on further enquiries, he may want to raise this issue at a future meeting.</p> <p>ii) The minutes of the Statutory Advisory Committee meeting held on 15 January 2013 were noted.</p> <p>iii) The draft unrestricted minutes of the Alexandra Palace and Park Board held on 7 February 2013 were noted.</p>

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	<p><u>Matters Arising</u></p> <p>APBO270 – Councillor Jenks referred to the meeting held before the Board meeting in February and asked whether any members of the opposition had been invited (as the minute referred to ‘strong cross-party support’). Duncan Wilson advised that the minute did not mean that strong cross-party support had arisen as a result of the meeting referred to, but that there was support for the HLF bid by both parties. The meeting referred to was with HLF representatives, and the Leader of the Council and the Chief Executive had attended. No other Councillors had been invited to attend.</p> <p>APBO272 – Members asked for details of the complaints made in regard to the overnight gate closures. Mark Evison explained that most of the complaints were from people who used the gates late at night and still wanted them to be open, but none of the complaints were alarming. The gates closure was still in the trial period, and a full evaluation would be made at the end of this period.</p>
APSC112.	<p>NOMINATIONS PROCESS - 2013/14 MUNICIPAL YEAR</p> <p>Duncan Wilson outlined the process for nominations of Chairs and Vice-Chairs for the Committees, and the 3 non-voting representatives to the Alexandra Palace and Park Board.</p> <p>Members could provide advanced notice of nominations to the Clerk, and nominations would also be sought on the night of the meeting (18 June 2013).</p> <p>Colin Marr raised the issue of the status of the joint meetings and their ‘informal’ designation. He advised that he would like to re-visit this issue over the course of the year, and asked for any comments from Members. Jane Hutchinson commented that the SAC was a body constituted by the Act of Parliament and so any changes to that would involve a change to the Act. Nigel Willmott suggested that the change could be made by the Council, and that the joint meeting could be formally constituted, rather than changing the Act. Duncan Wilson agreed to see what legal advice had already been provided on the matter.</p> <p style="text-align: right;">ACTION: Chief Executive</p>
APSC113.	<p>REPORT OF CHIEF EXECUTIVE, ALEXANDRA PALACE AND PARK</p> <p>Duncan Wilson – Chief Executive, Alexandra Palace and Park – introduced the report as set out.</p> <p>NOTED:</p> <p><u>Regeneration project</u></p> <ul style="list-style-type: none"> The HLF stage 1 bid had been successful, and £844,800 had been awarded for the development phase funding. The stage 2 bid would be in approximately 18 months – to allow for the procurement of a design team and

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about a year for the design process.

- In parallel with the HLF bid, soft market testing was being carried out in regard to regeneration elsewhere in the palace – hotel and event spaces.
- The Chairmen and members of the Committee expressed their congratulations to Duncan Wilson and the rest of his team who had been involved in the process. The Chair also commented that it was gratifying for this Committee to know that its representatives had influenced the final shape of the successful bid. Members also expressed their thanks to Councillor Pat Egan and Julie Parker (Director of Corporate Resources).
- Councillor Cooke commented that the success of the bid was testament to the leadership of Duncan Wilson and was the result of a lot of hard work of his team. The Leader of the Council had provided much support to the process.
- Duncan Wilson provided the following responses to questions:
 - The HLF decision was unanimous.
 - Donald Insall were not referenced in the Regeneration Strategy Workshop papers as they had reached the end of their current assignment – the appointment of a Surveyor to the Fabric would take on that role.
 - Restoration of the organ would be approached differently to other projects. It was more challenging to demonstrate the level of community support and involvement required, and a major project in its own right. Although it was not included in the current regeneration project, it had not been forgotten.

Red Bull event

- The Red Bull event plan was outlined in the report. The 20k attendance figure has been put to the Licensing Authority for the premises licence, although actual attendance was likely to be around 15k.
- Gordon Hutchinson raised some concerns about the plan for the day – there had been some changes in the infrastructure since he had met with officers on behalf of Friends of the Park. Duncan Wilson suggested that Gordon Hutchinson met with Mark Evison, Emma Dagnes and Red Bull to discuss the issues further and resolve them.

ACTION: Mark Evison / Emma Dagnes

150th event

- The report contained a lot of detail on the 150th event. Efforts had been made to include the community as much as possible.

CPZ proposals

- The purpose of including this in the report was to draw the Committee's attention to the possible implications of parking at the Palace should a CPZ be implemented. Some reservations were expressed about the existence of the bays at all, but it was accepted that if a local CPZ was implemented there would be a case for some form of parking control there. Any detailed proposals would be put to the Committees for members' views.

RESOLVED

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	<p>i) That the contents of the report be noted.</p> <p>ii) That the design proposals as described at sections 4-7 of the report be endorsed, for consideration by the Alexandra Palace and Park Board.</p>
APSC114.	<p>PARK UPDATE</p> <p>Mark Evison – Park Manager, Alexandra Palace and Park – introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> The draft Alexandra Park Design Guide was attached as Appendix 1 of the report. This guide would help to improve quality and maintain consistency of the park furniture. Mark Evison provided the following responses to questions: <ul style="list-style-type: none"> Whilst the benches could not be made vandal-proof, the use of thinner slats could help to prevent vandalism. It would be possible to provide wire mesh bins for overflow when the park was particularly busy – Mark Evison agreed to look into this. <p style="text-align: right;">ACTION: Mark Evison</p> <ul style="list-style-type: none"> Members asked whether a colour scheme had been adopted for the palace. Duncan Wilson advised that the final decision was about to be made on the shade of green paint for the colonnade. Some members expressed an interest in seeing the colour choice before the final decision was made. Duncan Wilson asked that those members contact him in the next couple of days to arrange a visit. <p>RESOLVED to note the report.</p> <p>RESOLVED</p>
APSC115.	<p>DESIGN ISSUES</p> <p>Duncan Wilson – Chief Executive, Alexandra Palace and Park – introduced the report as set out.</p> <p>NOTED:</p> <p><u>Little Dinosaurs</u></p> <ul style="list-style-type: none"> Members of the Committee had visited the Little Dinosaurs site on 9 April 2013 to go through the proposals relating to the building and the surrounding grounds. Further details of the proposals were set out in page 53 of the report. The operator of Little Dinosaurs has asked for some indication from the Committees as to whether the proposals would be supported before further design work was carried out. The following comments were made by the Committee: <ul style="list-style-type: none"> There were concerns over the suggested use of artificial turf, as it may spoil the appearance of the area

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- There was an advertisement board on the south west elevation of the building – it was unknown if this was authorised. Mr Jenkins (operator) explained that the sign was useful to people entering from Muswell Hill as it helped to show where the building was.
- Other issues were raised at the site visit were the bouncy castle and the sound of the compressor running.
- Duncan Wilson suggested that Mr Jenkins could work with the Palace's design team to develop a more sympathetic / appropriate sign.

Advertising consent application, Alexandra Palace

- The most common criticism of the Palace was that it was hard to find out any information at the Palace.
- Appendix 2 detailed the creative concepts and locations for Alexandra Park and Palace branding on the East, South and West façades.
- Councillor Cooke encouraged members to think of the advertisements as adding momentum to engaging with the public. The advertisements would give some history of the Palace and provide up to date information.
- Members made the following comments:
 - Whilst the idea of providing information at the Palace was a good one, careful thought needed to be given to the fascias on the South Terrace – the design should be discreet and not detrimental to the look of the Palace.
 - It would be useful to have some signage at the theatre, perhaps at location 6. Signs to the theatre inside the ice rink would also be useful.
 - There would be an improvement to the existing signage at the Palm Court entrance, however location 3 (South Terrace) needed to be treated with sensitivity.
 - It was important that events were advertised – but outside events should pay for their own advertising.
 - The advertisement boards were a good opportunity to provide information to people who were travelling past the Palace by bus.

Protection of areas adjacent to the north façade

- Duncan Wilson advised of the possible measures that may need to be taken in order to make the north façade safe. The Committees would be asked for their comments (this might be at short notice) should this work need to go ahead.

RESOLVED

- i) **To endorse the content of the proposals by the owner of Little Dinosaurs, taking into account the comments made by the Statutory Advisory Committee and the Consultative Committee.**
- ii) **To endorse the advertising consent application to the Alexandra Palace and Park Board, taking into account the comments made by the Statutory Advisory Committee and the Consultative Committee.**
- iii) **To endorse, in principle, the measures required to protect the areas adjacent to the north façade**

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APSC116.	NON-VOTING BOARD MEMBERS FEEDBACK None.
APSC117.	ITEMS RAISED BY INTERESTED GROUPS There were no such items.
APSC118.	ANY OTHER BUSINESS OR URGENT BUSINESS Jane Hutchinson requested that all Committee Members publicise the 150 th event to their members, friends and families. Mark Evison agreed to send the poster round to Members. ACTION: Mark Evison
APSC119.	DATES OF FUTURE MEETINGS NOTED the dates of future meetings: Tuesday 18 June 2013 Thursday 10 October 2013 Tuesday 28 January 2014

Colin Marr

Chair

Signed by the Chair

Date

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